XII. HOW TO PREPARE PROJECTED DIGITAL IMAGES AND PRINTS FOR COMPETITION

A. <u>Projected Digital Images</u>

- 1. REGULAR, ASSIGNMENT, FIELD TRIP, CREATIVE, and MONOCHROME Competitions
 - a. Projected digital images must be submitted to the club member(s) designated to accept them at any time after the competition meeting preceding the meeting at which the images will be judged, but not later than midnight of the Tuesday immediately preceding the competition meeting at which the images will be judged. Early submission is encouraged. Such projected digital images must be sized, named, and saved as described below.
 - b. Projected digital images must be sized so that the horizontal dimension does not exceed 1024 pixels and the vertical dimension does not exceed 768 pixels. Projected digital images must be saved in the ".jpg" format, and may be saved at any ".jpg" quality level.
 - c. Projected digital images for REGULAR competition must be named with a file name that begins with the letter of the image category in which the image is to be entered, followed by an underscore and the name of the image, followed by an underscore and the maker's first initial and last name, and the file type (.jpg).

For example, "N_XXXXX_JSmith.jpg", "T_XXXXX_JSmith.jpg", "J_XXXXX_JSmith.jpg", and "P_XXXXX_JSmith.jpg" would be images to be entered in the Nature, Travel, Photojournalism, and Pictorial categories, respectively, of REGULAR competition by member J. Smith (where "XXXXX" represents the name of the image).

File names may not be longer than 47 characters, including the category letter, the underscore separators, the name of the image, "-PANO" (if required), the maker's name, and the file type (.jpg).

There may be no spaces or underscores within the name of the image. For example, "The Red Barn" and "The Red Barn" are not allowed, but "TheRedBarn" is allowed.

The name of the image must have the first character in upper case and the second character in lower case. For example, "TheRedBarn" is acceptable, but "AShotInThe Dark" is not allowed.

No characters other than ".jpg" is allowed to follow the maker's last name.

All ratings symbols (e.g., stars, etc.) must be removed from submitted images.

All images in a submission must be submitted as attachments to a single email message. Images submitted in a "zipped" folder are not acceptable. The email must be addressed to two email addresses: hccprojection@gmail.com and hccmarilyn@gmail.com, or to such other email addresses as are announced from time to time. An email message acknowledging receipt of submitted images will be sent to the maker. If such an email message is not received by 24 hours after the submission deadline, the maker is responsible for contacting one of the two club members designated to receive submissions.

- d. Projected digital images for ASSIGNMENT competition must be named with a file name that begins with the letter "A", followed by an underscore and the name of the image, followed by an underscore and the maker's first initial and last name. For example, "A_XXXXX_JSmith.jpg" would be an image to be entered in the ASSIGNMENT competition by member J. Smith (where "XXXXX" represents the name of the image). All other rules governing the submission of images in REGULAR competition apply to the ASSIGNMENT competition.
- e. Projected digital images for FIELD TRIP competition must be named with a file name that begins with the letters "FT", followed by an underscore and the name of the image, followed by an underscore and the maker's first initial and last name. For example, "FT_XXXXX_JSmith.jpg" would be an image to be entered in the FIELD TRIP competition by member J. Smith (where "XXXXX" represents the name of the image). All other rules governing the submission of images in REGULAR competition apply to the FIELD TRIP competition.
- f. Projected digital images for CREATIVE competition must be named with a file name that begins with the letter "C", followed by an underscore and the name of the image, followed by an underscore and the maker's first initial and last name. For example, "C_XXXXX_JSmith.jpg" would be an image to be entered in the CREATIVE competition by member J. Smith (where "XXXXX" represents the name of the image). All other rules governing the submission of images in REGULAR competition apply to the CREATIVE competition.
- g. Projected digital images for MONOCHROME competition must be named with a file name that begins with the letter "M", followed by an underscore and the name of the image, followed by an underscore and the maker's first initial and last name. For example, "M_XXXXX_JSmith.jpg" would be an image to be entered in the MONOCHROME competition by member J. Smith (where "XXXXX" represents the name of the image). All other rules governing the submission of images in REGULAR competition apply to the MONOCHROME competition.
- h. All projected digital images which are panorama images must include "- PANO" at the end of the name of the image.
- i. Images that are rejected for a competition because of non-compliance with the rules will be accepted for that competition if corrected images are received by the competition deadline.